

MarLA Meeting Minutes

April 20, 2020, 7:00 p.m. via Zoom

Members Present: Beth Honetschlager, Loralee di Lorenzo, Jim Maher, Christine Maefsky, Tom Omdahl, Ruth Ann Willius, Juanita Schodde, , Elaine Larson, Jan Hunton, Lynn Bjorkman, Annie Minnich, Max Smitten,

Members absent:

Also in attendance: Gwen Roden

- **Welcome and Call to Order:** Jim Maher

- **Secretary's Report:** Christine Maefsky
 - Christine had emailed minutes from February 10th meeting to all
 - Motion by Loralee, second by Tom to approve the minutes

- **Treasurer's Report:** Lynn Bjorkman
 - Lynn had sent out a statement of financial position to all
 - We could move money in checking into investment portfolio
 - Lynn will move some of our checking account access cash (\$51,000), a total of \$25,000, into money market at Edward Jones and the Security State Bank
 - Our liquor permit for John Gorka was refunded
 - Sue Logan and Steve Suby helped with putting budget into Quick Books
 - Spending has been minimal
 - Matching funds came in from Medtronic
 - Lynn will send thank you to Warren family for their donation
 - There are some expenses related to Zoom that are not yet reflected in the financial report

- **Committee Reports**

- **Adult Programming**

- Wildflowers program and Poetry Crawl were both offered on Zoom
- Rudi Hargesheimer on his book on Superior Hiking Trail April 30th will also be done on Zoom
- River Radio by Jim and Gayle started three weeks ago; has changed a bit each week; working on keeping it close to an hour
- It is a lot of work; as much as 25 hours in preparation for Jim and Gayle
- Documentary night – the Marine Film Society did get the grant for next year; got \$7,500 this time (years before had been \$5,000).
- The hope is that by October we will be able to have gatherings of multiple people or may need to consider how else we might present the films

- **Art** – Jim - is more or less on hold right now; Rick Benson is the next scheduled artist

- **Children's Programming** – Ruth

- Not sure how to proceed; June 13th is scheduled date for big kick off celebration
- Camp the last two weeks of June
- Ruth would like guidance on how to proceed
- Ruth will send a letter to families registered to let them know we are on hold, waiting to see how things play out
- Will make a decision by June 1st
- We should offer refund if we need to cancel camp
- The money is sitting in Brown Paper Tickets right now
- Ruth thinks we might offer parents ideas of things families might do
- We'll wait until into May to decide what to do about the reading incentive program
- Ruth would like an email list of patrons with school age children; in

our Mail Chimp list Sue Logan has begun setting up a group of families with children

- Might ask new patrons to indicate the number of children they have

- Collections – Beth

- Bought about 20 books, adult fiction and mysteries and teen and children books
- Committee will meet in May via Zoom
- Will also get books from Washington County

- Communications - Lorelee

- All communications have been digital which makes them somewhat easier
- Anne Reich is working on Rudy's talk
- Elaine is doing a lot on the website, including helping with River Radio

- Fundraising- Jim

- Probably won't have a fundraising concert this year
- Perhaps work to do more at the end of the year
- We are in a strong financial position at this time; should not be asking for money in these uncertain economic times

- Operations (Archiving, Website)- Lorelee

- Things on hold as far as website is concerned
- However, this may be a good time to do some revisions and get input on them
- Juanita and Jim will work on platform questions
- Juanita is looking for things that need to be archived; Juanita and Lorelee will meet to discuss
- Jan is looking at updating the Volunteer Handbook

- Strategic Plan -Lorelee

- Had emailed us the strategic plan for to review
- We need to think about how we might update this to make it more relevant to what we're doing today

- **Future of Library opening** - Possibilities include
 - Limiting people who come in
 - Having people order from our online catalog and then letting them pick up at door
 - Opening library just for computer use to those who sign up ahead of time
- Washington County Library is not planning to open anytime soon
- We would need to supply protective gear for volunteers and patrons
- Question – have there been a lot of people asking for the library to open
- Our cleaner has been thoroughly cleaning all shelves and books so sanitation wise we will be ready to open when the time comes
- We can't open before the city opens the building
- Operations Committee will meet to plan for the opening: Lorelee, Jan, Mary Burke, Juanita
- Jim will talk with Lynnette to let her know some Board members or volunteers might be going into the library even now
- **Update of the reception area** – Jim
 - need a committee to work on it
 - Jan and Tom and Jim volunteered
 - Will explore talking with Tod Drescher and Jeff Black
 - What is the first step?
 - Lorelee will ask volunteers via Sign Up Genius if there are any with ideas for updating reception area who would like to work on the committee
 - We do have money accessible for an update
- **Upcoming Council Meeting Representation**
 - Jim can do a summary for Gwen to present but Jim will also be attending most meetings
 - Jim will present at Scandia Council meeting tomorrow night via Zoom
- **Next Meeting**

- May 18th if the Governor opens things up; if not, we will hold off until our normal June meeting date of June 15th
- **Adjournment**
 - Tom made motion to adjourn; Ruth seconded
 - Meeting Adjourned at 8:41

*Minutes respectfully submitted by
Christine Maefsky, Secretary*