

MarLA Meeting Agenda

February 10, 2020, 7:00 p.m.

• **Welcome and Call to Order:** Jim Maher

Members Present: Anne Reich, Beth Honetschlager, Lorelee di Lorenzo, Mary Burke, Jim Maher, Anne Reich, Emily Spanjers, Christine Maefsky

Members absent: Tom Omdahl, Ruth Ann Willius, Juanita Schodde

Also in attendance: Four proposed new members and Gwen Roden new City Council Liaison

- **Board Member Succession:** Lorelee and Jim
 - Old members leaving: Anne Reich, Mary Burke, Lori Gould, Emily Spanjers. Thank you for your service to the library and community.
 - New members unanimously appointed: Elaine Larson, Janice Hunton, Annie Minnich, Lynn Bjorkman, Max Smitten first youth advisory board member
- **Election of Officers:** Jim
 - Slate of officers proposed – Jim Maher Chair, Lorelee Di Lorenzo Vice Chair, Christine Maefsky Secretary, Lynn Bjorkman Treasurer – unanimously elected
- **Representation at Scandia Area Community Collaborative (SACC),** a group of volunteer community organizations that meet to share ideas and activities. March 7th at Gammelgarden Museum in Scandia – Mary Burke will represent the Library Adult Programming; Ruth Ann Willius will represent the Children’s Programming

- **Secretary’s Report**

- **Treasurer’s Report** – Lori Gould
 - Final tally on 2019 fundraising presented
 - 2020 Budget Discussion– budget was unanimously approved
 - Approval of Charitable Org. Annual Report
 - Lynn Bjorkman is the new treasurer; she will be added as a check signer.

Lori Gould is removed. Motion made and passed.

- **Update on new City Council liaison** - Gwen Roden is the new liaison (Welcome Gwen). Jim will send a thank you to Bill Miller for his time as liaison
- **Committee Reports**
 - Looking for new committee members
 - Adult Programing- Anne Reich
 - Mark Mallman Feb 20th Happiness Playlist
 - Phyllis Root and Kelly Povo – authors on wildflowers – March 26th
 - Poetry “Crawl” – only in Village Hall this year – April 18th
 - Fundraiser May 3rd – John Gorka
 - September – Federal Judge John Tunheim – has a house on Judd Street
 - Potential equipment acquisitions - Jim
 - Matt Quast a sound engineer by trade, chief AV guy on the programs committee, has brought in a couple of big sound speakers; he is thinking of donating them to the library; Jim will present this idea to the council and the restoration society
 - We continue to look at ways to accomplish acoustic balancing in the upstairs as sound bounces around a lot
 - Update on countertops project - Jeff Black will be working on them later this week; Restoration Society and the City have both approved our plans
 - Art
 - current art comes down the end of February. Tammy will let us know who is next
 - Children’s Programing – Christine
 - Summer camps, summer kickoff, family game night, storytime, summer reading incentive program – all are again on for this year.
 - Summer camps again filled up on Day One. Area businesses are again generous with their donations to the reading incentive program.

- Summer program Kickoff is Saturday, June 13th at the Gazebo Park
- Collections – Beth & Jim
 - Craig Blacklock book, *St. Croix & Namekagon Rivers – The Enduring Gift*
 - Craig Blacklock wrote Anne Reich offering the library a museum copy of his St. Croix and Namekagen book. He received a donation to fund the purchase of ten of these books (retail value \$1500) for various libraries, and picked ours as one of them. We graciously accepted the offer.
 - Would like to have it displayed in the Library but also want to protect the book. One idea is to have a glass display space where it can be permanently displayed. Volunteers could change the page each day. Jim is going to talk with Jeff Black about the potential of building such a case.
 - If the book is kept on display where people can turn pages, need to have some way of protecting the pages. Finger guards or something similar.
 - The book also came with three large St. Croix River/Namekagon River prints. We could have them framed for \$200 and then display them – perhaps upstairs (will check with the Restoration Society); may also choose to auction them off.
 - 30-35 new books have been bought since October
 - pop up book sale in December yielded \$30
 - donations policy – books donated must be year 2017 or newer
 - The Big Read – (NEA) is coming up in April; they give us multiple copies of the book each year; this year it is *Lab Girls*
- Communications - Lorelee
 - Lorelee and Anne Reich are the two members. They would really appreciate having a third member. Elaine Larson agreed to be that member.
- Fundraising - Mary Burke
 - Oscar Night summary

- Went really well. Expanded seating; 88 tickets sold out. Committee this year did an exceptional job with decorations.
- A lot of effort but committee agreed it was well worth it.
- Plan to continue with the same basic format next year

- John Gorka concert – May 3 – Mary Burke is coordinating and reporting
 - Nationally known folk musician; doing our event pro bono.
 - Lives in May Township; could only do the event in the spring, hence we moved the annual fundraiser to springtime. 7:00 performance
 - Need to do PR, food and beverages, wine will be sold; liquor license needed; hall is booked with Lynnette;
 - Tickets will be \$40
 - Mary would like additional volunteers to work with her on this event.

- Operations - Mary Burke
 - Archiving Project
 - One Drive is now used (Google Docs became cumbersome)
 - Pay \$100 per month to use it.
 - Our documents are organized in folders on One Drive
 - It archives pictures and documents in an organized fashion
 - A password is needed to access it
 - Website Update
 - Trying to get 3 bids from vendors to update it

- Strategic Plan - Lorelee
 - Lorelee will reacquaint the Board with the strategic plan at the next meeting
 - Brief discussion of future “vision” for library
 - where do envision our library going in 10 years
 - We are a central place where we can help the city with things they

want to have done

- Need to continue discussion at a future meeting

New Business

- Establishment of “board emeritus” positions to encourage the ongoing contributions of past board members.
 - Will look at this in the future.
- Policy on renewals when a book is on hold for another patron
 - Volunteers need to be reminded not to renew a book if it is on hold for someone
- Gift for Laurie Allmann and John Gorka
 - \$250 gift certificate for Matchsticks in Stillwater; Jim will get for them.
- Committee to consider financial matters – will be on future agenda
- Update of Library reception area; Jim would like operations to look at reworking floor plan to make a more welcoming space; Jim will talk with Tod Drescher; also involve Tammy
- We will be listed as a place to give memorials for Janice Warren
- Representation at next council meetings: Feb. 13 Jim, Mar. 12 Jim or Lynn, Apr. 9 Loralee
- Representation at Scandia City Council Meeting – April 21 Jim
- Next board meeting
 - Board meetings will now be set for the third Monday, every other month. The next meeting is April 20th, 7:00 p.m. at the Library

Minutes respectfully submitted by
Christine Maefsky, Secretary